

VeyoRide Information Security

When you drive for VeyoRide, you handle private information and you will see passenger names, addresses, and trip details. It's important to protect that information and use it only for VeyoRide trips. Keeping this information safe helps protect all of us.

Driver Do's & Don'ts Checklist

DO

- **Keep rider information private**
 - Protect passenger names, addresses and other demographic information, and trip details.
 - Use this information **only** to complete VeyoRide-assigned trips.
- **Use VeyoRide-approved tools**
 - Use only VeyoRide systems, secure apps, or approved methods to receive or share trip information.
 - Follow instructions from your dispatcher or VeyoRide on how to handle trip details.
- **Protect your devices**
 - Use passwords on phones, tablets, or computers used for VeyoRide trips.
 - Keep any devices used for VeyoRide trips secure at all times.
- **Secure paper trip information**
 - Keep trip sheets or paperwork with rider information out of public view.
 - Lock up paperwork when it's not being used.
- **Report problems immediately**
 - Tell your VeyoRide right away if:
 - Your phone, tablet, or paperwork is lost or stolen
 - You believe passenger information was shared by mistake
 - You notice suspicious messages, emails, or app activity

DON'T

- **Don't share rider information**
 - Never talk about passengers, trips, or personal details with anyone who doesn't need to know.
 - Do not post trip or passenger information on social media.

- **Don't use personal apps or texting**
 - Do not text, email, or passenger information using personal apps or accounts unless it is approved.
- **Don't let others use your access**
 - Never share your login, phone, or device with anyone else.
- **Don't store MTM information longer than needed**
 - Do not keep trip details, screenshots, or paperwork after it is no longer required.
- **Don't ignore security issues**
 - If something seems wrong, report it.

For more information, you can access the MTM Information Security policy: [HERE](#)